



# QUINCY PUBLIC LIBRARY

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## Quincy Public Library Board of Trustees Meeting Tuesday, October 15, 2024 Minutes

The meeting of the Quincy Public Library Board of Directors was called to order at 6:01 p.m. on Tuesday, October 15, 2024, by President Jon Hoover. The roll call attendance was as follows:

Jon:	present	Clairice:	present
Lena:	absent	Dean:	present
Megan:	present	Kelly:	absent
Cheryl:	present	Harry:	present
Scott:	present		

Present:7 Absent:2

Others present: Jess Givens.

- I. CONSENT AGENDA  
Cheryl made a motion to approve the consent agenda. Clairice seconded and the motion carried.
- II. PRESIDENT'S COMMENTS  
Jon reminded the board that the now expected arrival of the Mobile Library is forecasted to the beginning of 2025 as mentioned in the Director's Report.
- III. PUBLIC COMMENTS  
There was no public comment at this time.
- IV. FRIENDS OF THE LIBRARY  
Geri Grawe informed the board that the Friends of the Library brought in \$260 in sales at the Civil War Symposium with Quincy Society of Fine Arts, and \$2,000 in sales for the month of September. She also reminded the trustees of the FOL book sale Thursday, October 24 through Saturday, October 26 at the library in the large meeting room. Harry, who was also present at the Civil War Symposium, complimented the display that the Friends presented and said the library and the bookstore were well represented at the event.

V. RECOGNITION OF CORRESPONDENCE

Quincy Art Center reached out to Natascha and thanked her and the library for participating in Artfest which had an attendance of just over 400 people this year. Angela Ketteyman and Joe Dueterhaus sent cards thanking the library for their gifted book clocks honoring their many years of service.

United Way sent a card thanking the library for participating in the Dolly Parton program that got 1,300 kids signed up.

VI. DIRECTOR'S REPORT

Kathleen's report to the board indicates that Natascha Will has been announced as the new Assistant Director of the Quincy Public Library.

Missouri card holders are excited to have our non-resident service back as 1 new card was signed up for and 7 have been renewed since the IGA was approved last month.

Library card sign-up month also brought in 150 new card holders, and stuffed Leo lions and pop sockets were handed out as prizes to our 135 renewals and 193 new users.

Banned Book Week was celebrated by a lobby display with ALA and OIF statistics and an interactive "most ridiculous reasons books have been banned" display, free Banned Book Week stickers, and a Mini Banned Book Library take & make kit. Rachelle prepared 65 take & makes and all were handed out on the first day.

Big Read Kick-off had 160 participants, and staff was able to give away many books during Maker's Market and Pride in the Park.

The Children's department hosted a Little Read program with local author Ron Kinscherf with 63 parents and children in attendance. September's Haunted House craft had a maximum attendance of 30 people as well. Additionally, the Jack-o-Lantern Jamboree will be held Friday, October 25, at 10 a.m. where all are invited to enjoy a program with Miss Natascha and go trick-or-treating through the library.

Tech Services reported that 1,072 books and AV items were ordered in the month of September, 774 items were catalogued and added to the collection, and 515 items are awaiting final processing at the end of the month.

Outreach reported that production on the Mobile Library will start at the beginning of November with a projected time frame of 6-8 weeks to complete. The library is hopeful that the Mobile Library will be serving the community beginning in March or April 2025. A new door for the garage is ordered, electrical and water is scheduled to be moved, and brick work is scheduled to begin soon as well. In the meantime, we have a secured garage facility to house the vehicle once it arrives.

The Finance Committee and the board met to discuss the budget and funding request for the city. A 0% request was submitted for the FY26 budget year.

VII. UNFINISHED BUSINESS

Kathleen included a visual print out of the Keynelink software used for staff goals for the board's informational purposes.

The Non-profit Excellence Initiative Roadmap Pillars 4 & 5 were provided for review. They cover financial health and sustainability and adopting a culture that values learning. The board agreed that review of these standards is more effective with Kathleen present for more perspective.

VIII. NEW BUSINESS

EXPENDITURE APPROVAL LIST – September 30, 2024, Report

Megan made a motion to approve the expenditure list. Scott seconded and the motion carried.

The roll call vote was as follows:

Jon:	yes	Clairice:	yes
Lena:	absent	Dean:	yes
Megan:	yes	Kelly:	absent
Cheryl:	yes	Harry:	yes
Scott:	yes		

Yes: 7 No: 2

Upon review of the financial report, some board members had questions regarding the library's trust funds, what their purposes are and what our future plans are with them. Updated information on this was requested by the board for future review.

The amended bylaws for the TQ board was provided for the board's informational purposes.

TQ CONTRACT

Scott made a motion to approve the contract as written. Megan seconded and the motion carried.

IX. ADJOURNMENT

Cheryl made a motion to adjourn the meeting at 6:31 p.m. Dean seconded and the motion carried.