



QUINCY PUBLIC LIBRARY

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**Quincy Public Library
Board of Trustees Meeting
Tuesday, September 9, 2025
Minutes**

The special meeting of the Quincy Public Library Board of Directors was called to order at 6:00 p.m. on Tuesday, September 9, 2025, by President Jon Hoover. The roll call attendance was as follows:

Jon Hoover:	present	Clairice Hetzler:	absent
Lena Jones:	present	Dean Lavelle:	absent
Scott Walden:	absent	Kelly Mays:	absent
Tony Crane:	present	Harry Ruth:	absent
Megan Dusterhaus-AuBuchon:	absent		

Present: 3 Absent: 6

Others present: Natascha Will and Jess Givens

I. PUBLIC COMMENT

There were no public comments at this time.

II. PARLIAMENTARY PROCEDURES

Jon presented to the board a presentation focused on the roles and responsibilities of the library board members, including its officers. Key points discussed included the importance of following Robert's Rules of Order, the concept of a consent agenda for efficient meetings, and the need for a proper quorum for voting procedures. The trustees discussed the roles of standing committees and the importance of maintaining good relationships with the library director and the limitations on discussing personnel matters in public settings.

III. ADJOURNMENT

Tony made a motion to adjourn the meeting. Lena seconded and the meeting was adjourned at 6:35 p.m.