



QUINCY PUBLIC LIBRARY

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Quincy Public Library Board of Trustees Meeting Tuesday, July 16, 2024 Minutes

The meeting of the Quincy Public Library Board of Directors was called to order at 6:09 p.m. on Tuesday, July 16, 2024, by Board President Jonathan Hoover. The roll call was as follows:

Jon:	present	Clairice:	present
Lena:	present	Dean:	present
Megan:	present	Kelly:	present
Cheryl:	absent	Harry:	present via video call
Scott:	present		

8 Present and 1 Absent

Others present: Kathleen Helsabeck and Jess Givens

Mayor Mike Troup was in attendance to present the oath of office for new board member Scott Walden.

All in attendance stood and recited the pledge of allegiance.

I. CONSENT AGENDA

Dean made a motion to approve the consent agenda and minutes. Megan seconded and the motion carried.

II. PRESIDENT'S COMMENTS

Jon Hoover introduced himself as the new library board president by stating his eagerness to make positive change for the community through the services of our library.

III. RECOGNITION OF CORRESPONDENCE AND PATRON COMMENTS

Lena Jones sent Thank You cards to Kathleen and staff for their assistance with Juneteenth events.

David McGough continues to receive Thank you letters in his delivery pick ups from Outreach patrons for his ongoing successful materials selections.

Finally, Andrew Allen in the Reference Department has yet again been recognized for his continued helpful service to the needs of the community whenever he is needed.

IV. DIRECTOR'S REPORT

Kathleen informed the board of the library's new maintenance team member, Mitchell

Adcox, and part-time Circulation Clerk, Outreach Clerk, and IT intern for the summer, Maizie Hummel-Logee.

Community members enjoyed the event at Jackson Lincoln Pool sponsored by Arts Quincy and the craft that was available. School Outreach reported that teachers are already sending out requests for the next year, and Little Library visits continue to thrive. The request to the Mary Weems Barton Foundation at the August meeting will be for the amount of \$20,314 to upgrade the existing Alerton System Software. This is the computer that controls the HVAC system.

On Monday, June 24, Kathleen spoke to seven Golden K Kiwanis members at the senior center. Members learned and asked questions about the summer reading program. Jennifer and Kathleen attended the Kiwanis Grant presentation at the Kiwanis meeting on Monday, June 17. The library was awarded \$1,000 for books, prizes, and program s supplies for our summer read program.

Adult Community Librarian, Rachelle Gage, and Kathleen attended the local IL Arts Council meeting that was held at the Quincy Art Center and the Quincy Museum. This was focused on grant opportunities for the arts community.

Upon learning that public elementary reading scores reported to below 50%, Kathleen reminded the board of the literary functions that the library does for Quincy to share with those they meet and interact with. Those functions include:

1000 Books Before Kindergarten (ages 0-5) – the goal is for parents to read 1,000 books before Kindergarten. A free book is given to every participant when they start the program and then again after each 100 books is read.

Children’s programming consists of 3 morning story times weekly, Monday Fun Night for socialization, and Thursday Night Stem Project.

Summer Read Program tends to all ages with 8 weeks of dedicated reading with incentives, and extra children’s programming to encourage parents, families and children to come to the library for fun and reading.

Kathleen shared the importance of the accessibility tool for the new website. It was recommended that Kathleen present and show the board the new website.

Kathleen concluded by informing the board she would be out on vacation from July 17 – 31 and to return on August 1.

V. EXPENDITURE APPROVAL

Megan made a motion to approve the expenditure list for June in the total amount of \$83,614.67. Dean seconded and the motion carried. The roll call was as follows:

Jon:	yes	Clairice:	yes
Lena:	yes	Dean:	yes
Megan:	yes	Kelly:	yes
Cheryl:	absent	Harry:	yes
Scott:	yes		

8 yes, 1 absent, motion carried.

VI. FINANCE REPORT

Jon had Angela rejoin the table to report from the finance committee meeting. She informed the board that the committee met to discuss the CD that is due July 29, 2024. The library's main accounts are held at Homebank, where our representative will match any rate fee from other banks. Currently the total from the CD is \$249,000. Harry recommended that the entire amount of the \$672,000 of cash on hand as of May 1 be invested again. He made a motion to invest the \$249,000 for 9 months at 5.25% interest. Lena seconded and the motion carried. The roll call was as follows:

Scott :	yes	Harry:	yes	Dean:	yes
Lena:	yes	Kelly:	yes	Megan:	yes
Jon:	yes	Clairice:	yes	Cheryl:	absent

8 yes and 1 absent.

VII. ILLINOIS PRESENTS

Dean made a motion to table any action on IL Presents until next month. Kelly seconded and the motion carried.

VIII. STRAT PLAN

Clairice made a motion to table any action on the strategic planning until next month and to move it closer to the beginning of the meeting for more time to discuss details. Dean seconded and the motion was tabled until next month.

IX. BOARD OF TRUSTEES LIST

An updated board of trustees list was included in the board packet.

X. COMMITTEE APPOINTMENTS

Committee Appointments was inadvertently omitted from the board packet and will be approved at the next meeting.

XI. ADJOURNMENT

There being no further discussion, Clairice made a motion to adjourn the meeting. Kelly seconded and the meeting was adjourned at 7:16 p.m.