

Patron Code of Conduct

Quincy Public Library

The mission of the Quincy Public Library is to provide its patrons with materials, facilities, and programs to meet lifelong learning, cultural, and recreational needs.

Code of Conduct

Use of the Library is intended to provide our patrons with a safe and secure environment in which to make beneficial use of Library materials, enjoy recreational and educational programs for every age level, and to serve as a meeting place for the community.

- Use of the Library is intended to provide a safe space for staff and patrons. Be responsible and respectful of the library grounds, building, and all patrons, staff, and community members.
- Use the computers in a safe and responsible manner. No food or drink at computer stations or in the Illinois Room.
- Keep belongings with you. Do not leave personal items unattended, as the library is not responsible for lost items.
- Parents and guardians are responsible for their child's personal safety and behavior at all times.
- Food is not permitted on the Mobile Library.
- Patrons must remain alert and responsive within the library. Prolonged or habitual sleeping is prohibited.
- Shoes, shirts, and pants must be worn at all times within the library.

Consequences

Illinois law (75 ILCS 5/4-7(11)) authorizes a Library Board of Trustees to exclude persons from the use of the Library who willfully violate an ordinance or regulation prescribed by the Board. Failure to comply with this Patron Code of Conduct may result in the loss of Library privileges.

Library employees are authorized to bring to an individual's attention any act or omission which violated Quincy Public Library's Patron Code of Conduct. Consequences for violating QPL's rules and regulations or any other illegal conduct in the library may include:

- Verbal warning
- Temporary suspension for the day
- Temporary suspension of library privileges ranging from more than one day to one year.
- Permanent suspension of library privileges.

QPL reserves the right to involve City of Quincy law enforcement for assistance with any violation of the Patron Code of Conduct including failure to leave upon request or should a patron create an unsafe environment within the library.

Right to Appeal

Individuals may request, in writing, a review of suspension or privileges or trespass.

Promulgation

The Library Board of Trustees has approved the above and foregoing policy and has published the policy by posting a copy in a conspicuous place at the entrance to the Library; and has included this policy on the Quincy Public Library's website: www.quincylibrary.org under "About" and then to "Policies". Further, a copy of this policy can be secured at the main circulation desk of the Library upon request.

Approval June 17, 2025