

**QUINCY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Special Meeting**  
**April 28, 2020**

The meeting was called to order by President Lynn Niewohner at 5:29 p.m. via video-conference. Trustees present: Dwain Preston, Angela Kettelman, Judy Crocker, Pam Rein, Chris Pratt, Tom Ernst, Cheryl Predmore, and Kathy Citro. Also present were Kathleen Helsabeck, Bobbi Mock, Burgundy Hill, Kim Akers, and several Library staff members.

Lynn Niewohner stated that the sole purpose of this meeting was to decide if the staff furlough was to be extended. Tom Ernst moved that the existing furlough of 33 staff be extended until May 26, 2020. Angela Kettelman seconded. A discussion ensued. It was noted that the Board will meet at its regular monthly meeting on May 12, 2020, at which time it can decide to further extend or rescind the furlough, either in part or for the whole staff. Kathleen Helsabeck stated that she put together a reopening plan and presented it to the Executive Committee on April 25. That plan included bringing back the Assistant Directors before May 12, asking some staff members to work from home on developing a virtual summer reading program and other virtual programming, and bringing some staff back to work in the building prior to opening to the public possibly on June 1. Angela Kettelman asked what needed to be done specifically by Bobbi Mock and Burgundy Hill prior to May 12. Ms. Helsabeck replied that there were two grants that required reporting as well as their input on the reopening plan. Pam Rein agreed that Administration needs to work as a team and endorsed bringing back the Assistant Directors as soon as possible.

Lynn Niewohner then called for a vote on the motion on the table. The motion carried with the plan to discuss the reopening plan at the May 12, 2020, QPL Board meeting.

There being no further discussion, Angela Kettelman moved to adjourn. Tom Ernst seconded, and the meeting was adjourned at 5:47 p.m.

Respectfully submitted,  
Kim Akers