

**QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES
August 20, 2020**

President Pam Rein called a special online meeting of the Quincy Public Library Board of Trustees to order at 6:10 p.m. Chris Pratt, Kathy Ridder, Lynn Niewohner, Angela Kettelman, Ben Uzelac, and Cheryl Predmore were present. Harry Ruth and Megan Duesterhaus-AuBuchon were absent. Kathleen Helsabeck, Bobbi Mock, Burgundy Hill, and Kim Akers were also present. Several staff members also logged into the meeting.

Pam Rein stated that the only item on the agenda was the adoption of the proposed Telecommuting Policy. She noted that Joe Duesterhaus reviewed the policy a second time and incorporated suggestions made at the August 11 Board meeting. Chris Pratt expressed concerns about the purpose of the policy and the factors that would allow the Executive Director to implement remote work for specific members of the staff. Ms. Rein stated that the policy addresses those factors and gives the Executive Director the ability to allow work from home in a variety of situations, not just during the current pandemic. Mr. Pratt also expressed concern about the fact that not all staff are able to work from home because of their specific job functions. Kathleen Helsabeck stated that the procedural portion of the policy includes a tiered response, which allows for a combination of in-house work and telecommuting so all staff can continue to work. She also reminded the Board that Joe Duesterhaus stated the Board decides if Library services are essential to the community. They are responsible for determining if the Library will close completely or just close to the public and still offer remote and online services.

There being no further discussion, Angela Kettelman moved to approve the Telecommuting Policy as presented. Kathy Ridder seconded. A roll call vote was held with the following results:

Chris Pratt	yes	Kathy Ridder	yes
Lynn Niewohner	yes	Angela Kettelman	yes
Ben Uzelac	yes	Cheryl Predmore	yes
Pam Rein	yes	Harry Ruth	absent
Megan Duesterhaus-AuBuchon	absent		

The motion passed with seven yes votes, zero no votes, and two absent.

There being no further discussion, Chris Pratt moved to adjourn. Angela Kettelman seconded and the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Kimberly Akers