

**Townships of the Quincy Area Public Library District
Board of Trustees Meeting
September 15, 2022
Minutes**

The regular meeting of the Townships of the Quincy Area Public Library District Board of Trustees was called to order at 5:31 p.m. on Thursday, September 15, 2022, by President Jennifer Harvey. Trustees present: Pam Clow, Mary Ridder, and Barb Girouard. Trustees absent: Phyllis Robertson, Christa Johnson, and Seth Klusmeyer. Others present: Kim Akers and Cheryl Predmore – QPL Liaison.

Jennifer Harvey opened the public hearing on Ordinance #FY22/23-1 at 5:31 p.m. There were no public in attendance; the hearing was closed at 5:32 p.m. Barb Girouard moved to approve Ordinance #FY22/23-1 as presented. Pam Clow seconded. A roll call vote was held with the following results:

Barb Girouard	yes	Pam Clow	yes
Mary Ridder	yes	Jennifer Harvey	yes
Phyllis Robertson	absent	Seth Klusmeyer	absent
Christa Johnson	absent		

The motion carried with four yes votes, zero no votes, and three absent.

I. APPROVAL OF AGENDA

Pam Clow moved to approve the agenda as presented. Mary Ridder seconded and the motion carried.

II. APPROVAL OF MINUTES

Barb Girouard moved to approve the August 11, 2022, regular session minutes as presented. Mary Ridder seconded and the motion carried.

III. PUBLIC COMMENTS

There were no public in attendance.

IV. RECOGNITION OF CORRESPONDENCE AND GUESTS

No correspondence was presented to the Board. Cheryl Predmore from the QPL Board was welcomed to the meeting.

V. DISTRICT REPORTS

A. Library Report – Kim Akers reported that the Big Read kicks off immediately following the TQ Board meeting in the Reference Area followed by a sign language class in the meeting room. She encouraged Board members to pick up their copy of the Big Read book and attend the many programs throughout the month. In answer to a question, Cheryl Predmore and Ms. Akers updated the Board about the status of an invoice from TMI/Daikin. The City approved payment of the invoice, but then decided it was a Library expense and refused payment. Kathleen Helsabeck received an email from Sheri

Ray explaining the reasons for the refusal in more detail and cited a miscommunication between the City and the Library. Ms. Akers noted that the QPL Board has asked for a detailed statistics report for September. She will include a copy in the TQ October Board packet.

VI. TQ COMMITTEE REPORTS

A. Finance Committee: Pam Clow reported that as of August 31, 2022, the TQ checking account at Homebank had a balance of \$167,775.12. Another tax payment was received on August 23, 2022, bringing the total received to \$270,775.76. In addition, the Per Capita Grant check was received and deposited on August 30, 2022. Three checks were presented for approval – check #1348 for the third contractual payment to Quincy Public Library in the amount of \$31,749.29, check #1349 to Quincy Public Library transferring the Per Capita Grant in the amount of \$14,865.05, and check #1350 to Schmiedeskamp, Robertson, Neu & Mitchell in the amount of \$799.25. There being no further discussion, Mary Ridder moved to approve the checks totaling \$47,413.59 as presented. Barb Girouard seconded and the motion carried.

B. Policy and Services: Seth Klusmeyer was absent. Policy and Services did not meet.

C. Public Relations/Advocacy: Barb Girouard reported that she and Pam Clow approved the flyer created by Victoria DeMent. Once they flyer is printed, they will begin distributing it in their neighborhoods to raise awareness of the TQ Library District.

D. Friends of the Library: Kim Akers reported that the Friends special book sale will start on Friday, September 16, at 10:00 a.m. at the Quincy Town Center. They are hosting a soft opening on Thursday, September 15, for members only. The sale will continue on Saturday, September 17. She noted that the Friends have sold several of the more valuable books on Amazon and have already earned \$1,000. They have received another sizable donation of books and materials, which they have just started sorting. Those books will be sold at the Friends regular fall book sale, which will take place October 14 – 16, 2022, at the Library.

VII. QPL COMMITTEE REPORTS

A. Finance Committee – Pam Clow: Pam Clow reported that the QPL Finance Committee did not meet.

B. Policy Committee – Seth Klusmeyer. Seth Klusmeyer was absent. The QPL Policy Committee did not meet.

C. Personnel Committee – Seth Klusmeyer: Seth Klusmeyer was absent. The QPL Personnel Committee did not meet.

D. Building & Grounds Committee – Christa Johnson: Christa Johnson was absent. The QPL Building & Grounds Committee met on September 6, 2022, where they discussed the possible acquisition of property at 510 Jersey that recently came up for sale. The committee and the Board agreed that while they would like to purchase the property,

they are not ready to make an offer at this time. They do not expect the property to sell very quickly and will revisit the issue if the price drops significantly.

VIII. UNFINISHED BUSINESS

A. TQ Records Audit. Jennifer Harvey and Pam Clow reviewed the official TQ Board records and found everything in order.

IX. NEW BUSINESS

A. April 2023 Election. Kim Akers reported that she has received the candidate paperwork for the April 2023 Consolidated Election. The terms of Jennifer Harvey, Christa Johnson, and Mary Ridder are up for re-election. Jennifer Harvey and Mary Ridder are undecided if they will continue their seats on the Board. Ms. Akers stated that the candidates can begin to circulate the petitions for signatures on September 20, 2022, and need to collect at least 34 signatures. The filing paperwork is due in the Adams County Clerk's office no later than January 26, 2023.

B. Illinois Public Library Annual Report (IPLAR). A copy of the completed IPLAR was included in the Board packet.

There being no further discussion, Mary Ridder moved to adjourn the meeting. Pam Clow seconded and the meeting was adjourned at 5:54 p.m.

Respectfully submitted,

Kimberly Akers