



**Quincy Public Library  
Board of Trustees Meeting  
February 21, 2023  
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees was called to order at 6:07 p.m. on Tuesday, February 21, 2023, with Dean LaVelle presiding. Trustees present: Angela Kettelman, Cheryl Predmore, Megan Duesterhaus-AuBuchon, Lena Jones, Clairice Hetzler, Harry Ruth, and Jon Hoover. Trustees absent: Ben Uzelac. Others present: Kathleen Helsabeck, Amanda Griesbaum, and Jess Givens.

**I. PUBLIC COMMENTS**

Friends of the Library representative informed the Board of revenue for January 2023. \$145.97 profit on EBay, \$2091 profit from books, and \$28 profit on coffee, totaling \$2,265 minus \$906 in taxes. They reported that they are discussing the library's request for funds.

**II. DIRECTOR'S REPORT**

Kathleen announced John Wood Community College has begun GED classes at the library each week and the turnout is going well. Kathleen announced the library will be doing a community read around the book *Maid* by Stephanie Land. Megan has confirmed that Quanada will be assisting to fund with Big Read this year with a pledge of \$15,000, and MWB has pledged \$10,000 for the program as well. The little read book will be *Dear Librarian* by Lydia Sigworth, in hopes of raising awareness to housing organizations of Quincy. The library will partner with Quanada in their open house in October.

**III. UNFINISHED BUSINESS**

Dean motioned for adopting the FOL/QPL MOU and Angela seconded. The suggestion was made about whether or not to continue giving the weeded out books to FOL and instead look into selling them to other prospects. Kathleen would research the topic more and report back.

**IV. NEW BUSINESS**

Discussion began to amend the 2022-2023 budget to allocate funds for the Cyber Incident. Dean described the meeting at city hall with the Mayor and Jeff Mays. Jon and Kathleen were also present. Jon asked if there was any agreement that the library wouldn't get funding cut. There was no agreement. Dean stated it was best for the library that the bill be paid to maintain the relationship between the library and the city. The Board voted to approve the payment of the Cyber Incident to the City of Quincy. There was a roll call vote of 7 yes and 1 no.

**V. OPEN BUDGET DISCUSSION**

Dean suggests addition in funds for new staff room furniture. Discussion continued in executive session.

## **VI. UNFINISHED BUSINESS**

Form of Motion – Expenditure Approval Report for February 28, 2023, was presented. Cheryl moved to approve the Expenditure Report in the amount of \$107,189.17 and Lena seconded. There was a roll call vote of 8 yes and 0 no.

## **VII. EXECUTIVE SESSION**

At 6:54 p.m. Dean asked for a motion to go into executive session. Angela made the motion and Jon seconded. There was a roll call vote of 8 yes and 0 no. Trustees present: Angela Kettelman, Lena Jones, Harry Ruth, Cheryl Predmore, Clairice Hetzler, Megan Duesterhaus-AuBuchon, and Jonathan Hoover. Others present: Kathleen Helsabeck.

Discussion included salary schedule for union negotiations and the draft budget.

Cheryl motions to exit executive session at 7:32pm and Megan seconds.

Clairice motions to adjourn the meeting at 7:32pm and Lena seconds

Respectfully submitted,

Jess Givens