

**Quincy Public Library
Board of Trustees Meeting
Tuesday, July 11, 2023
Minutes**

The regular meeting of the Quincy Public Library Foundation Board of Trustees was called to order at 6:03 p.m. on Tuesday, July 11, 2023. Trustees present: President, Dean LaVelle, Jonathan Hoover, Lena Jones, Megan Duesterhaus-AuBuchon, Angela Kettelman, Harry Ruth, Cheryl Predmore, and Clairice Hetzler. Trustees Absent: Ben Uzelac. Others present: Executive Director, Kathleen Helsabeck and Jess Givens.

I. APPROVAL OF AGENDA

Clairice motioned to approve the consent agenda and Megan seconded. The motion carried and the agenda was approved.

II. PUBLIC COMMENTS

No public comments were voiced for this meeting.

III. PRESIDENT'S COMMENTS

Dean spoke about the quickly approaching Mobile Library to be a signature project that the current Board and Kathleen will be remembered for in future years, as it will be such an exciting extension of our Library to the community of Quincy. Dean also met with Amanda Erwin from YWCA regarding QPL's patrons in need of social service. Amanda was very complimentary of the compassion, knowledge, and skill of the Library Staff in tough situations, as she is present in the building every Monday during the transition of patron attendance increase.

IV. DIRECTOR'S REPORT

Kathleen welcomed our newest children's clerk, Caroline Woodward, and our new School Outreach Specialist, Allissa Knuffman. The library is still in the process of searching for a maintenance technician.

Staff are meeting with RSA to plan the logistics of the catalog for the upcoming Mobile Library. Additionally, there is a community survey at community outreach events to collect data on the Mobile Library.

While Kathleen is on vacation next week, Melissa Deverger will be stepping in as the person in charge. Melissa was recently QPL's AV Librarian, and her exemplary experience will be very much appreciated and helpful in the absence of our Executive Director.

V. FRIENDS OF THE LIBRARY

Current budget of FOL was discussed at their meeting this week. The Friends will also be moving some material from storage up to their shelves to circulate. Finally, through all of July, the Friends bookstore is having a 50% Off Sale on all but Children's books.

VI. NEW BUSINESS

Angela motioned to approve the Expenditure Approval List for June 30, 2023, in the total amount of \$67,885.38 and Megan seconded. The roll call results were as follows:

Dean	yes	Clairice	yes
Megan	yes	Lena	yes
Cheryl	yes	Jonathan	yes
Harry	yes	Ben	absent

VII. Kathleen presented the Illinois Public Library Annual Report to the Board for review that shows all statistical figures for the entire past fiscal year.

VIII. Harry moved to adjourn the meeting and Cheryl seconded. There being no further discussion, the meeting was adjourned at 6:49 p.m. No executive session took place.